



# THE OVERSEAS SCHOOL OF COLOMBO

(Company Limited by Guarantee - Incorporated in Sri Lanka - 1958)

## SRI LANKA

### APPLICATION FOR ADMISSION

#### PERSONAL DATA : STUDENT

Family Name : ..... First Name(s) : .....  
Underline the name by which the child is known

Date of Birth : Day/Month/Yr. .... Place of Birth : .....

Citizenship : ..... Sex : .....

Passport Number : ..... Place/Date of Issue : .....

First Language : ..... Names & ages of Children at the OSC

Language Spoken at Home : ..... .....

#### PERSONAL DATA : FAMILY

Mother's Name : ..... First Name : .....

Citizenship : .....

Father's Name : ..... First Name : .....

Citizenship : .....

Address : Home : .....

.....

Phone : .....

Name of Guardian (if applicable) .....

Address : .....

.....

Phone : .....

Emergency Contact : (other than parent / guardian if any in Sri Lanka)

Name : .....

Address : .....

Phone : .....

**SCHOOL HISTORY - STUDENT**

At what age did the child start formal schooling ? .....

Name / Address of the two most recent schools attended. Please provide copies of recent reports.

Name : ..... Language of Instruction : .....

Address : .....

Dates : From ..... to ..... Grades / Class : .....

Name : ..... Language of Instruction : .....

Address : .....

Dates : From ..... to ..... Grades / Class : .....

Please indicate the grade / class completed in full ..... Date of Completion : .....

Has the child ever been requested to withdraw from a school ? Yes  No

If yes, please explain .....

.....

Please list special interests of school activities in which the child is / has been involved :

.....

If English is not the child's first / mother language,

Has the child had instruction in or experience of English ? Yes  No

If yes, in what situation ? .....

For how long ? .....

Has your child been enrolled in any type of Special Education Programme ? Yes  No

If yes, please explain .....

.....

Has your child ever been tested by a learning Specialist or Psychologist ? Yes  No

If yes, please explain .....

.....

Does the child have physical or medical disabilities ?

Yes

No

If yes, please explain .....  
.....  
.....

**EMPLOYMENT DATA - PARENT**

Business Affiliation : .....

Position : .....

Business Address : Local : .....  
.....

Telephone : .....

**ADMISSIONS DATA :**

Billing Address : .....

Preference for Grade Placement : .....

Expected Date of Enrolment ..... Expected length of stay .....

Fee Payment : by Parent

by Agency

Both

Parent ..... % Agency ..... %

**REQUIRED DOCUMENTATION**

This application form, together with the registration fee, must be submitted with the following :

Child's passport and / or birth certificate (for verification)

Child's Photograph (3 copies stamp size)

Previous School Records / Transcripts / Test Reports\*

Completed guardianship declaration from where applicable

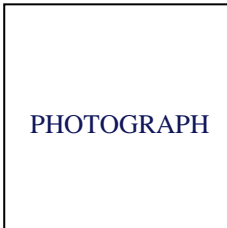
Completed student health card

Medical report completed by Physician

Indemnity form duly completed

No application will be processed without these documents and the payment of the registration fee.

Applicants will be required to produce original documents prior to admission.



- N.B.
1. Admission and grade placement are tentative until previous school records are received and evaluated. If a student is admitted to the school the determination of grade placement is made by the Head of School and his / her decision will be final and binding.
  2. For entry into Pre-School children must be out of diapers and fully toilet trained.

**For further information please call the Admissions Secretary.**

**DECLARATION**

We hereby apply for admission of the child named in this application to the Overseas School of Colombo. We agree to adhere to all rules, regulations procedures of the Overseas School of Colombo in the event of our child being admitted.

We hereby declare the information included on this admission form is true and accurate to the best of my knowledge.

.....  
Date

.....  
Signatures of Parents / Guardian

**INDEMNITY AND DISCLAIMER FORM**

We the undersigned Parents / Guardian of .....

.....  
presently a student at your School, hereby agree and express our consent in the manner following :

- a) to the participation of our said child / ward, in excursions organized by the school both local and foreign.
- b) we do hereby undertake to indemnify and save harmless the School, management and staff in respect of any liability arising in consequence hereof and further undertake to obtain insurance cover for our said child / ward as and when necessary, and in particular in respect of overseas travel and official school activities, against all risks.

Name : .....  
(Father)

Name : .....  
(Mother)

.....  
Signatures

Date : .....