



# COLOMBO MODEL UNITED NATIONS 2019

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## REGISTRATION INFORMATION, CONDITIONS AND AGREEMENT

### **REGISTRATION FEE**

Schools, students and parents must understand and agree that the non-refundable registration payable will only entitle the participants to all material, standard meals and activities provided at the summit and failure to pay the said amount will result in the delegate's immediate dismissal from conference. The student or school must bear the cost of all other expenses to do with their attendance at the summit.

### **REGISTRATION**

Students below the age of 21 as of March 2<sup>nd</sup> 2019 are only eligible for participation in the summit and therefore the student coordinators must ensure that all participants are within the age limit. The recipient of this letter must inform all participants and their legal guardians or parents of all conditions attached.

### **PARENTAL PERMISSION**

Parents of participants and/or legal guardians must be informed of and have to agree to all conditions stated in this letter in the case that the participant is under the age of 18.

### **DISCRIMINATION**

COMUN 2019 would like to assure all that no discrimination will take place against participants based on their race, religion, beliefs, ethnicity, disabilities, sexual orientation or creed. COMUN 2019 aims to be as multicultural as possible and thus welcomes all within the eligible age for participation.

### **STUDENTS WITH SPECIAL NEEDS**

All special needs of students, including disabilities must be informed prior to the conference to the Faculty Advisor Ms Jasmine Bhattacharjie, and COMUN 2019 encourages the school, parent or legal guardian to contact us at [colombomun2019@gmail.com](mailto:colombomun2019@gmail.com) to discuss this further.

### **EMERGENCY MEDICAL SITUATIONS**

In the case an emergency medical situation arises during the summit, the parent or legal guardian of every participant hereby gives authorization to COMUN 2019 to act on their behalf, thus allowing us to act in their stead and hospitalize, approve surgery and discuss the student's medical condition or illness with doctors.

However, it must be understood that COMUN 2019 is not a medical organization and therefore can only take the one requiring medical assistance to the closest possible medical facility. Although COMUN 2019 will act instead of parents or legal guardians in case of medical emergencies, any and all related costs will not be borne by COMUN 2019.

## **RESPONSIBILITY**

All participants and faculty advisors must understand that COMUN 2019 or The Overseas School of Colombo will not be held responsible for all loss, damage, personal liability, travel damage, damage of goods in transit, every other liability and expenses rising from attending the summit or caused by third party.

## **REPRESENTATION**

**Faculty Advisors** of all participating Schools are required to be present for the workshop, Practice Debates and all 3 days of conference at the following ratio

**Delegation of 1- 10** requires at least 1 Faculty Advisor

**Delegation of 1 – 25** requires at least 2 faculty Advisors

**Delegation of more than 25 but less than 40** requires at least 3 Faculty Advisors.

**Faculty Advisors** are required to monitor the conduct and dress code of school delegations at all times.

**Faculty Advisors** are also required to avoid approaching EXCO members during the allocation of points and awards unless requested by the EXCO and/or the COMUN Faculty Advisor Ms. Jasmine Bhattacharjie. This is to maintain COMUN's high standards of transparency and integrity in the determination of Awards.

## **STUDENT CODE OF CONDUCT**

The highest standards of behavior are expected from all participants of this summit, and all participants must follow the set dress code which they will be informed of later. There is also a blanket ban on several items in the premises of the summit which are all alcoholic beverages, personal bodyguards, any item that could be used as a weapon, non-prescription drugs, illegal and harmful drugs, tobacco and other controlled substances. The executive committee of COMUN 2019 reserves the right to confiscate above mentioned items if found on the person of any participant. Participants may also not consume any alcoholic beverages, illegal drugs, non-prescription drugs or controlled substances prior to conference. Participants are also prevented from engaging in any activity that may result in physical alteration or ill treatment of other participants. Participants also should not leave the premises of the conference while in progress unless permission has been obtained from the COMUN Faculty Advisor Ms Jasmine Bhattacharjie with two days (minimum) prior notice. Failure to comply will result in the participant's immediate dismissal from the summit.

## **MEDIA AUTHORIZATION**

All schools, parents, legal guardians and students must understand that all documents submitted to COMUN 2019 by every delegate become the property of COMUN 2019 and will be used according to need by COMUN 2019. Participants must also understand that there will be media coverage of the event, and any student wishing to be excluded should inform Pankhuri Kabthiyal (Secretary General) and Ms Jasmine Bhattacharjie (Faculty Advisor) on arrival at the summit.

## **STUDENT CANCELLATION**

Students wishing to cancel participation in the summit must do so in writing, with the signature of their faculty advisor. However the registration fee is non-refundable and thus will not be returned to delegates upon cancellation.

## **THE SUMMIT**

The summit will be altered, changed, cancelled or postponed according to the discretion of the executive committee for COMUN 2019. A participant may also be prevented from participating in the summit for failure to attend all mandatory pre-conference events. COMUN 2019 also reserves the right to dismiss any participant from the summit for failure to comply with all above conditions.

## **AWARDS CRITERIA**

For a delegate to be eligible for an Award, the delegate is to attend the workshop, at least 2 of the 3 Practice Debates and all days of the conference. Dates are available on the COMUN Website <http://www.osc.lk/comun/>

The COMMUNITY SERVICE Award will be based on the CRITERIA as determined by the EXCO. Faculty Advisors and Student coordinators are required to be aware of the criteria and deadline through frequent enquiries of the EXCO Community Service Head. Enquiries can also be directed to [colombomun2019@gmail.com](mailto:colombomun2019@gmail.com)

## **COMUN WEBSITE:**

More information regarding Councils, EXCO interview dates, the COMUN handbook are available on the official COMUN website which can be accessed through the OSC's homepage <http://www.osc.lk/comun/>

## **UNANTICIPATED DATE CHANGES**

COMUN reserves the right to amend / change dates and/ or deadlines due to any unforeseen circumstances/ developments like natural disasters, political or civil developments to protect the wellbeing and safety of its participants.

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